



By-law 17-121 Fee for Part V Permit - \$300.00 per application

Application # _____

**Application to Permit the
Injury or Destruction of a
Tree within a Woodland
or Plantation Woodland**

**City of Peterborough
500 George Street North
Peterborough, Ontario
K9H 3R9
Tel: 705 742 7777 x 1813**

The personal information on this form is collected under City By-law 17-121 and will be used for the purposes of this application only. Questions should be directed to the Freedom of Information Coordinator, City Clerk, 500 George Street North, Peterborough, ON K9H 3R9 Tel. 705-742-7777 x 1820.

Instructions for Completing the Application:

1. Application form to be completed by applicant. Please type or print clearly. Submitting an incomplete or illegible application will delay approval.
2. Municipal address: Street name and number must be included for applications to be considered complete.
3. Consult with the Director to determine whether an Arborist report will be required as part of a complete application.
4. If replanting, provide 2 copies of the replanting plan or landscape plan.
5. Payment of the required fees: See Below.
6. Written consent is necessary from an adjacent property owner where the Hazardous Tree is a Boundary Tree.
7. If this application is signed by an applicant other than the Owner, or by an agent, the Owner's written authorization is required.
8. Submit this application and other supporting documentation to the Director, City of Peterborough, Utility Services Department, 500 George Street North, Peterborough, ON K9H 3R9.
9. Applications submitted after 3:30 p.m. local time will not be processed until the next business day.

Applicant Information for Injuring or Destroying a Tree within a Woodland or Plantation Woodland under By-law 17-121

1. Municipal address of subject property: _____

2. Name of Applicant/Agent: _____

3. Mailing Address of Applicant: _____

4. Telephone: _____ Work No.: _____

Email : _____

5. Name of Registered Owner (if different from above):

6. Mailing address of Owner (if different from above): _____

7. Existing Land Use: _____

8. Are the Tree(s) located on or near any neighbouring property line resulting in the joint ownership of the Tree/s.

Yes No

9. If yes, do you have authorization from the neighbouring property owner to act as their representative in this application to Injure or Destroy Tree(s).

Yes No

10. Reason why Trees are being Injured or Destroyed. Please circle letter:

11.

a. All Trees are dead, dying or hazardous;

b. Trees are interfering with utilities/dwelling/foundation;

c. Other (please specify) _____

11. A diagram showing the location of the Woodland being Injured or Destroyed and the distance between the Woodland and any buildings on the property is required.

12. Fee Requirements:

- a. If a Tree is considered dead, dying or hazardous by the Director there is no fee, but a permit must still be obtained
- b. Otherwise : \$300.00 per application

(Methods of payment major credit cards, interact, cash, or cheque. Fees are non-refundable and must be remitted at the time of initial permit application).

13. **Additional Requirements**

- 1. I am the owner of the property or acting on behalf of the owner with written authorization.
- 2. The property is not a designated Heritage Property under the City of Peterborough designation.
- 3. Applicable fees have been submitted.

Declaration and Acknowledgement

I /we (Print name) _____
hereby declare that I have read and understood the required procedures and provisions under the City of Peterborough **Woodland Conservation By-law** and the statements and plans made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

I acknowledge that I require a Permit before proceeding with any of the work detailed in the application.

I consent to City of Peterborough employees entering onto the property to conduct such Inspections as are required by By-law 17-121.

I acknowledge that I require a permit before proceeding to perform any work described in the application.

Signed at the City of Peterborough this _____ day of _____, 20 _____

Signature of Applicant: _____